Project Application Process

Level One Pre-Application Meeting

Decide to apply for County Open Lands funding

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Level Two Application Submitted

Submit complete application including due diligence materials.

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County staff reviews application for completeness.

When deemed complete, project coordination meeting held at the next regularly scheduled Citizen's Advisory Committee (CAC) meeting. → If incomplete, staff requests necessary information. Timeline may change.

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Project Coordination meeting with the CAC

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Schedule and conduct site visit

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CAC meeting with public comment

Staff report sent to CAC two weeks before the next regularly scheduled

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Legal review and staff input.

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CAC makes recommendation to the Board of County Commissioners (BOCC)

BOCC Review

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30 day public comment period

BOCC Action